



## **Find a Tenant Service**

Finder's fee – 60% of one month's rent including VAT (subject to a minimum of £300).

Our basic fee covers our marketing, brochure, tenant referencing service, bond & first month's rent collection, with a rent recovery service also available.

Optional service charges on application.

## **Fully Managed Service**

Let us take away all the responsibility from you, from collecting the rent, to renewal letters and all that lettings entails.

- Set up fee - £82.80 including VAT
- Secured tenant fee - £240.00 including VAT
- Management fee – 12% including VAT of the monthly rent achieved
- Renewal of tenancy agreement to existing tenant - £60.00 including VAT

This includes:

- All marketing and advertising throughout all of our showrooms, on the Rightmove website, our own Cornerstone Estate Agents websites, and many more websites.
- Tenant referencing service
- Preparation and finalisation of an Assured Shorthold Tenancy Agreement
- Accompanied viewings
- Bond deposit to the DPS
- Initial inventory, and inspections every 6 months

Both the 'Find a Tenant' and 'Fully Managed' services include:

- Full tenant referencing service
- Rent recovery available – contact us for full details

Should you wish to discuss our fantastic services, please contact our lettings department on 01484 440032 or by email [lettings@cornerstoneea.co.uk](mailto:lettings@cornerstoneea.co.uk)